## Application for temporary road closure

*Chapter 3, Part 8 of the Economic Development Act 2012, version 9.0 effective from 11 August 2025*

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| **Before lodging your application** |

* Check whether road closures for the priority development area (PDA) have been delegated by the Minister for Economic Development Queensland (MEDQ) to the relevant local government authority. Economic Development Queensland’s (EDQ) website contains information about the delegated PDAs. If the PDA is delegated, please contact the relevant local government authority for details on where the application is to be lodged.
* Check that you have read and completed all relevant sections of the form.
* Consider if a pre-application meeting with the EDQ Development Assessment Team before lodging your application would be appropriate.
* Please lodge one (1) electronic copy via one of the following methods:
* **Email:** pdadevelopmentassessment@edq.qld.gov.au
* **Post:** EDQ Development Assessment Team at GPO Box 2202 Brisbane QLD 4001
* **In person:** EDQ Development Assessment Team at 1 William Street, Brisbane.
* For general queries or to request a payment of fees form, contact the EDQ Development Assessment Team atpdadevelopmentassessment@edq.qld.gov.au.

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| 1. **Applicant details**
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The applicant is the entity responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the accuracy of the information provided because any approval issued will be issued to the applicant.

***Note****: Where the applicant is not a natural person, ensure the identified applicant is a valid legal entity.*

Please provide the following details:

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| **Name(s)** (individual or company name in full) |       |
| **ABN** – if applicant is an individual state N/A\* |       |
| **For companies—name of contact person and position** |       |
| **Postal address** |       |
| **Telephone number** |       |
| **Mobile telephone number** |       |
| **Email address** |       |

 \* Mandatory information

Please provide the following payer details to enable a tax invoice and receipt to be produced:

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| **Name(s)** (individual or company name in full) |       |
| **ABN –** if applicant is an individual state N/A\* |       |
| **For companies—name of contact person and position** |       |
| **Contact name** |       |
| **Postal address** |       |
| **Telephone number** |       |
| **Mobile telephone number** |       |
| **Email address\*** |       |

 \* Mandatory information

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| 1. **Timing of road closure**
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| **Identify the length of time the applicant is seeking to have the road temporarily closed** |
| **Date road closure commences** |       |
| **Total number of days of the closure period** |       |
| **Date road closure ends** |       |

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| 1. **Sketch plan for area of road closure**
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To support the application please:

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| **Provide a sketch plan showing the area of road the subject of this application** | [ ]  Confirmed |
| **Clearly identify the area of road to be closed on the survey plan** | [ ]  Confirmed |
| **State the total area to be closed** |       m² |

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| 1. **Current use**
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| **Outline the current use of the road area including information on existing improvements** (if any) |
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| 1. **Purpose**
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| **Please outline the purpose of the road closure including the proposed use of the road area** |
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| 1. **Development approval**
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| **If this application associated with a PDA development approval given, provide the PDA development approval reference number** | DEV20     /      |

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| 1. **Services**
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| **Provide details of any services contained within the road including the road reserve** |
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| **Provide a copy of service providers consent to road closure** | [ ]  Confirmed | [ ]  N/A |

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| 1. **Traffic management plan**
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| **Please provide a traffic management plan prepared by a Registered Professional Engineer of Queensland** | [ ]  Confirmed | [ ]  N/A |

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| 1. **Previous applications**
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| **Provide details on any previous applications made to close the road which is the subject of this application** |
| Have you previously made an application to the EDQ, state government agencies or the local government to close this road? | [ ]  Yes | [ ]  No*Proceed to section 10* |
| Was this application refused? | [ ]  Yes  | [ ]  No*Proceed to section 10* |
| **Provide details of the change in circumstances from the previous application to consider** |
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| 1. **Adjoining properties**
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| **Provide the lot on plan description of all properties adjoining the road and any properties that will be affected by the road closure** |
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| 1. **Attachments**
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Provide details of plans, drawings or reports accompanying the application.

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| **Description** | **Date** |
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| 1. **Privacy statement**
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Information collected is subject to the *Right to Information Act 2009* and the *Information Privacy Act 2009*. The information provided may be publicly released and or provided to third parties and other government agencies—but only for the purposes for which the information is being collected. The proponent's personal information will be stored on departmental files and may be disclosed for purposes relating to the processing and assessment of the application or as authorised or required by law.

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| 1. **Applicant’s declaration and acknowledgement**
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The applicant agrees to bear all costs associated with the temporary road closure including but not limited to:

* Any application fees as notified by EDQ
* A notice in a newspaper circulating the local government area in which the road is situated
* All traffic control activities associated with the temporary road closure, and
* Costs in notifying the road closure in the Queensland Government Gazette.

The applicant warrants that the information provided to the EDQ in relation to this application is true and correct, and acknowledges that if any information is knowingly false, the applicant may be exposed to criminal penalties under section 165 of the *Economic Development Act 2012*.

The applicant acknowledges that if the road closure is complex (e.g. requires land to be swapped), that the MEDQ may request the applicant to enter into a road closure deed and pay the MEDQ’s costs and disbursements incurred in the negotiation, preparation and execution of the road closure deed.

By making this application, I declare that all information in this application is true and correct to the best of my knowledge.

By signing here, the applicant is consenting to the lodgement of the application under the *Economic Development Act 2012,* and to receiving documents that are required or permitted to be provided under the *Economic Development Act 2012* or any other statute, in an electronic format.

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| Signature of applicant / authorised person |  | Print name and position |
| *Select a Date* |  |  |
| Date |  |  |