## **Application for estimate/payment of infrastructure charges under a material change of use (MCU) approval**

*Version 3.0 effective from 11 August 2025*

**Before submitting for estimate/payment of infrastructure charges**

* Check whether the assessment of development applications for the priority development area (PDA) has been delegated by the Minister for Economic Development Queensland (MEDQ) to the relevant local government authority. Economic Development Queensland’s (EDQ) website contains information about the delegated PDAs. If the PDA is delegated, please contact the relevant local government authority for details on where the application is to be lodged.
* Check that you have read and completed all relevant sections of the form.
* Please lodge one (1) electronic copy via one of the following methods:
* **Email:** [InfrastructureCharges@edq.qld.gov.au](file:///C%3A%5CUsers%5CDavisonJ%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5C3U17N4I8%5CInfrastructureCharges%40edq.qld.gov.au)
* **Post:** EDQ Infrastructure Planning Team at GPO Box 2202 Brisbane QLD 4001
* **In person:** EDQ Infrastructure Planning Team at 1 William Street, Brisbane.
* For general queries contact the EDQ Infrastructure Planning Team at: [InfrastructurePlanning@edq.qld.gov.au](file:///C%3A%5CUsers%5CDavisonJ%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5C3U17N4I8%5CInfrastructurePlanning%40edq.qld.gov.au)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Completing this form**

This form can be used to request:* an estimate of infrastructure charges associated with an MCU approval, or;
* a request for an infrastructure charges invoice associated with an MCU approval.

The applicant is required to complete the following sections of this form based on which type of application they are submitting.

|  |  |
| --- | --- |
| **Is this application for an estimate of infrastructure charges?** (if yes - complete entire form) | [ ]  Yes |
| [ ]  No |
| **Is this application for an infrastructure charges invoice?** (if yes - complete entire form) | [ ]  Yes |
| [ ]  No |
| **Is this application for an infrastructure charges invoice that has previously been issued an estimate?** (if yes complete sections 2 & 4 - 8) | [ ]  Yes |
| [ ]  No |

1. **Application history**

|  |  |
| --- | --- |
| **Has an estimate previously been provided for this application?**  | [ ]  Yes |
| [ ]  No |

1. **Applicant/payer details**

The applicant is the entity responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the accuracy of the information provided because any estimate/invoice issued will be issued to the applicant.***Note****: Where the applicant is not a natural person, ensure the identified applicant is a valid legal entity.*Please provide the following details:

|  |  |
| --- | --- |
| **Name(s)** (individual or company name in) |       |
| **ABN** – if applicant is an individual state N/A\* |       |
| **For companies – name of contact person and position** |       |
| **Postal address** |       |
| **Telephone number** |       |
| **Mobile telephone number**  |       |
| **Email address** |       |

\* Mandatory informationWhere the payer details are different from the above applicant details, please provide the following payer details to enable a tax invoice and receipt to be produced:

|  |  |
| --- | --- |
| **Name(s)** (individual or company name in full) |       |
| **ABN** – if applicant is an individual state N/A\* |  |
| **For companies – name of contact person and position** |       |
| **Postal address** |       |
| **Telephone number** |       |
| **Mobile telephone number** |       |
| **Email address\*** |       |

\* Mandatory information1. **Background detail to the MCU development**

|  |
| --- |
| **Priority development area** |
|       |
| **Property street address** *(i.e. unit / street number, street name, suburb / town and post code)* |
|       |
| **Lot and plan description** *(e.g. Lot 3 on RP123456)* |
|       |
| **PDA development approval reference number** |
| DEV20     /      |
| **PDA development approval estimate number (**if associated estimate was previously provided**)** |
| DEV20     /     /      |
| 1. **Development details**
 |
| **Existing Development (for the purpose of credits)**  |
| Existing Lots  |       Existing lots - management  | Description:       |
|       Existing lots - residential/non-residential |
| Residential Development - dwellings (general use)[[1]](#footnote-1) |       1or 2 bedroom[[2]](#footnote-2)       3 or more bedroom2  | **or** |      Small2     Medium2     Large2 | Description:       |
| Residential Development – suites (accommodation short-term)[[3]](#footnote-3) |       1 or 2 bedroom 2       3 or more bedroom2  | **or** |      Small2     Medium2     Large2 | Description:       |
| Commercial GFA (retail) |      m2 | Description:       |
| Commercial GFA (bulk goods) |      m2 | Description:       |
| Commercial GFA (office) |      m2 | Description:       |
| Places of assembly GFA |      m2 | Description:       |
| Educational facility GFA  |      m2 | Description:       |
| Entertainment GFA |      m2 | Description:       |
| Indoor sport & recreational facility GFA |      m2 | Description:       |
| Industry GFA |      m2 | Description:       |
| Essential services GFA  |      m2 | Description:       |
| Minor/Other uses GFA |      m2 | Description:       |
| Impervious area GFA |      m2 | Description:       |
| **Proposed Development**  |
| Residential Development - dwellings (general use) |       1or 2 bedroom2       3 or more bedroom2  | **or** |      Small2     Medium2     Large2 | Description:       |
| Residential Development – suites (accommodation short-term)3 |       1or 2 bedroom2       3 or more bedroom2  | **or** |      Small2     Medium2     Large2 | Description:       |
| Commercial GFA (retail) |      m2 | Description:       |
| Commercial GFA (bulk goods) |      m2 | Description:       |
| Commercial GFA (office) |      m2 | Description:       |
| Places of assembly GFA |      m2 | Description:       |
| Educational facility GFA  |      m2 | Description:       |
| Entertainment GFA |      m2 | Description:       |
| Indoor sport & recreational facility GFA |      m2 | Description:       |
| Industry GFA |      m2 | Description:       |
| Essential services GFA  |      m2 | Description:       |
| Minor/Other uses GFA |      m2 | Description:       |
| Impervious area GFA |      m2 | Description:       |

 |

|  |
| --- |
| 1. **Attachments[[4]](#footnote-4)**
 |

To support the invoice/estimate request please attach plans and supporting information.

| **Description** | **Date** |
| --- | --- |
|        |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |

|  |
| --- |
| 1. **Privacy statement**
 |

Information collected is subject to the *Right to Information Act 2009* and the *Information Privacy Act 2009*. The information provided may be publicly released and or provided to third parties and other government agencies—but only for the purposes for which the information is being collected. The proponent's personal information will be stored on departmental files and may be disclosed for purposes relating to the processing and assessment of the application or as authorised or required by law.

|  |
| --- |
| 1. **Applicant’s declaration and acknowledgement**
 |

The applicant warrants that the information provided to EDQ in relation to this MCU infrastructure charges request is true and correct. The applicant acknowledges that if any information is knowingly false, the applicant may be exposed to criminal penalties under section 165 of the *Economic Development Act 2012*.

By making this application, I declare that all information in this application is true and correct to the best of my knowledge.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of applicant / authorised person |  | Print name and position |
| *Select a Date* |  |  |
| Date |  |  |

1. Choose 1 of the associated general residential development types based on the relative charging policy instrument [↑](#footnote-ref-1)
2. Small is <60m2 GFA, Medium is 60m2 GFA to 100m2 GFA, Large is >100m2 GFA [↑](#footnote-ref-2)
3. Choose 1 of the associated short term accommodation residential development types based on the relative charging policy instrument [↑](#footnote-ref-3)
4. The applicant is required to provide as constructed plans (inclusive of GFA and/or number of dwellings and dwelling size/type) for an invoice request and approved plans (inclusive of GFA and/or number of dwellings and dwelling size/type) for an estimate request. [↑](#footnote-ref-4)